

# Limestone Coast Advertised Job Vacancies

**Limestone Coast  
Career Services**  
Forestry SA Building,  
152 Jubilee Highway East,  
Mount Gambier SA 5290  
Phone: (08) 8723 1057  
Mobile: 0439 047 610



## Volunteer Opportunities

Job Title	Phone	
Boandik Lodge	(08) 8725 7377	
Country Fire Service (CFS)	1300 364 587	Cadets 11 - 18 Years
Conservation Volunteers Australia	0428 364 708	Based in Mount Gambier
Field Officers (Volunteer Fire Brigades)	(03) 9886 1141	Portland
Mental Health Volunteers (Country Health SA)	(08) 8733 4755	Keith, Lucindale, Millicent, Mt Gambier, Naracoorte, Tatiara
Mount Gambier Hospital Auxiliary Inc	(08) 8721 2460	Mount Gambier
Officers/Instructors of Cadets (more than 1 position) (Army Cadets)	Volunteer	Mt Gambier
Red Cross		<a href="http://www.redcross.org.au/sa/volunteer_opportunities.htm">www.redcross.org.au/sa/volunteer_opportunities.htm</a>
Retail Assistants (Lifeline)	(03) 5523 6060	Portland
SA Ambulance Service Volunteer	1800 655 306	<a href="mailto:saasvolunteerenquiries@health.sa.gov.au">saasvolunteerenquiries@health.sa.gov.au</a>
St John Volunteers	1300 360 455	<a href="http://recruiting@stjohnsa.com.au">recruiting@stjohnsa.com.au</a>
State Emergency Service	1300 364 587	<a href="http://www.ses.sa.gov.au">www.ses.sa.gov.au</a>
Volunteer Counsellors (Lifeline)	(08) 8723 2299	Mount Gambier

**Management**

Coordinating Organising Functions Committee - Working Parties

[www.govolunteer.com.au](http://www.govolunteer.com.au)  
[www.volunteeringsa.org.au](http://www.volunteeringsa.org.au)

**Fundraising**

Writing Grants/Letter Writing Campaigns  
Telephone Canvassing  
Lotteries/Raffles Doorknocks  
Selling Badges - Quiz Nights

**Administration**

General Administration  
Reception - Computer Work  
Word Processing - Spreadsheets  
Database Management  
Bookkeeping - Accounting

**Personal contact**

Interviewing - Assessing  
Recreational Activities  
Outings - Supervised Visits  
Crèche - Counselling - Befriending

**Limestone Coast Volunteer Resource Centre**  
Make an appointment and speak with a Volunteer Consultant who will assist you into a volunteer position in an area of Your choice

**Limestone Coast Volunteer Resource Centre**  
Phone: (08) 8762 2133  
Fax: (08) 8762 3139  
Mobile: 0408 836 307  
Email: [jan.bittner@nlc.sa.gov.au](mailto:jan.bittner@nlc.sa.gov.au)

Continued next page

# Volunteer Opportunities continued

**Limestone Coast  
Career Services**  
Forestry SA Building,  
152 Jubilee Highway East,  
Mount Gambier SA 5290  
Phone: (08) 8723 1057  
Mobile: 0439 047 610



## Special Interest Areas

Animals  
Broadcasting and Recording  
Emergency Services - Heritage  
Second Language  
Nature Conservation  
Information Technology  
Hospitality - Entertaining  
Public Relations/Publicity

Make an appointment and speak with a  
Volunteer Consultant who will assist you  
into a volunteer position in an area of  
Your choice

## Practical Tasks

Handyperson - Gardening  
Restoration  
Driving Car/Bus/Truck  
Coaching - Teaching  
Assistant Coach/Teacher  
Hospital Trolleys  
Catering/Cooking - Kitchen Assistant  
Waiting on Tables - Cleaning  
Canteen/Kiosk/Coffee Shop  
Hairdressing - Beauty/Therapy  
Newsletters - Writing/Editing  
Layout design  
Warehouse Assistant  
Shop Assistant - Opportunity Shop  
Library Work/Cataloguing  
Sewing/Craft/Toy Library/Cataloguing  
Making items/Woodwork

## Limestone Coast Volunteer Resource Centre

Phone: (08) 8762 2133  
Fax: (08) 8762 3139  
Mobile: 0408 836 307  
Email: [jan.bittner@nlc.sa.gov.au](mailto:jan.bittner@nlc.sa.gov.au)

Make an appointment and speak with a  
Volunteer Consultant who will assist you  
into a volunteer position in an area of  
Your choice

## Limestone Coast Volunteer Resource Centre

Phone: (08) 8762 2133  
Fax: (08) 8762 3139  
Mobile: 0408 836 307  
Email: [jan.bittner@nlc.sa.gov.au](mailto:jan.bittner@nlc.sa.gov.au)